

## January 18, 2021 Board Meeting Notes

A public Board meeting was called to order by President James Monger. Board Members William Smith, Joanna Stroup, and Tracey Minnich were absent. All items were approved unanimously, except where noted.

### Approved:

- The agenda as written.
- The minutes from the December 3, 2020 meetings.
- Presentation of Reports:
  - Administrative Team
    - Instructional Remediation Efforts
      - Recommend specific online students return to in-person.
      - Create a mid-year credit recovery program.
      - To attain credit for a course, a minimum grade of 70% is required. Therefore, to prevent the possibility of students achieving a numerical average that makes failure inevitable, 60% will be the lowest failing grade recorded on the report card for Q 1 and Q 2, except in the case of a half year course which would be Q 1 and Q 3. The final quarter 3 and 4 grade will be the true numerical grade that was earned in the course, except in the case of a half year course which would be Q2 and Q4. This pertains to both full year and half year credit courses.
      - Assign mentors.
      - Implement a Google form for synchronous or asynchronous option.
      - Implement synchronous option for Monday-Friday, beginning Thursday, January 21, 2021.
      - Utilize the Elementary After School Program to help tutor students.
      - Distribute a handout on what to do while quarantining called “I’m Quarantined...Now What?”.
      - Sent letters to asynchronous students in danger of failing.
    - Educator Supports
      - Hold students accountable.
      - Provide support and ways for educators to engage students during online learning.
      - Expand the coaching model to support knowledge and skills to engage students in online learning
  - Elementary Principal Nick Sajone
    - Mid-Year Testing
    - PBIS virtual tickets and online groups
    - Virtual Band and Choir concerts
    - Santa visit that didn’t happen
    - Kindness Week, February 16-19
  - Junior/Senior High School Principal Christine Duey
    - Mid-terms
    - Computer Application Interviews.
      - Looking for volunteers who have necessary clearances and Human Resource background to help conduct interviews.
  - Assistant Principal Judy Schappe
    - Senior pictures were delivered by The Leiter Side. Students are picking up their packets and choosing the picture they would like to be in yearbook
    - Safe 2 Say Virtual Training Webinar is scheduled for Feb 8<sup>th</sup> @ 9:00AM for students in grades 6-12
    - Over 500 Christmas cards were distributed to long-term facilities in the surrounding areas. Thank you to John Paul and Andrea Leitzel at the high School and Sue Paul at the elementary school for organizing and distributing the cards. I’m sure we brought some happiness to those that could not see their families during this time.

- All staff and faculty were completed the online **ALICE** recertification training and students and faculty practiced a barricade/lockdown procedure.
  - Inspection of both High School and Elementary Schools and a safety report will be available by the end of the month
  - Calling/emailing parents/guardians of those students with attendance issues during online learning
  - Scheduling PD for upcoming in-service days for staff
  - MTSS and TransMath implementation
  - Virtual and in-person tutoring for students in K-4<sup>th</sup> by a certified teacher.
- Treasurer's Fund Report
- Activity Fund Report
- Payment of the General Fund, Activity Fund, Cafeteria Fund Bills as presented.
- Rescinding all items presented on the January 14, 2021, Williams Valley School District board agenda due to technical issues preventing public participation.
- Hiring Elwood Williard of Klingerstown, PA as a long term substitute for Spanish/English IV, effective January 15, 2021 through the end of the 2020-2021 school year to replace Nancy Blackwell. (*Pending receipt of emergency certification documentation.*)
- Rehiring Kelsey Gonsar of Good Springs, PA as a part-time paraprofessional, for 5.5 hours per day, pending receipt of required documents and clearances.
- Adding Cody Wetzel of Ashland, PA as a Guest Teacher for the 2020-2021 school year, pending receipt of clearances and required documents.
- Hiring the following coaches for the 2020-2021 school year. (*Salary as per the Collective Bargaining Agreement.*)
  - Head Varsity Baseball Coach: Stephen Barner of Lykens, PA. (*Clearances on file.*)
  - Assistant Baseball Coach: Paul Herb of Lykens, PA. (*Clearances on file.*)
  - Head Varsity Softball Coach: Ryan Underkoffler of Williamstown, PA (*pending receipt of clearances.*)
  - Assistant Varsity Softball Coach: Lee Reiser of Tower City, PA (*pending receipt of clearances.*)
- Appointing the following as Volunteer Coaches for the 2020-2021 school year.
  - Volunteer Assistant Baseball Coach: Ben Ancheff of Harrisburg, PA (*Clearances on file.*)
  - Volunteer Assistant Girls Basketball Coach: Emily Kramer of Lykens, PA. (*Clearances on file.*)
  - Volunteer Assistant Wrestling Coach: Chase Esterline of Muir, PA (*Pending receipt of clearances.*)
- Adding Nicole Perhach to the event staff listing for the 2020-2021 school year. (*Pending receipt of clearances.*)
- Jolene Smith as a volunteer interviewer for Computer Application mock interviews to be held on January 21, 22, 25, and 26, 2021. COVID/snow makeup dates January 27 and 28, 2021.
- A Family & Medical Leave request from employee #213 for intermittent dates from January 6, 2021 through February 26, 2021.
- A Family & Medical Leave request from employee #618 on January 8 & 13, 2021 and additional days as needed, pending receipt of required documents.
- A Family & Medical Leave request from employee #867 on various dates as needed from January 2021 through the end of the 2020-2021 school year, pending receipt of required documents.
- A Leave of absence subject to the Families First Coronavirus Response Act for the following employees:
  - Employee #102 from September 29, 2020 –September 30, 2020.
  - Employee #457 from October 5, 2020 –October 16, 2020.
  - Employee #1016 from October 7, 2020 –October 9, 2020.
  - Employee #280 from October 19, 2020 –October 21, 2020.
  - Employee #203 from October 20, 2020 –October 21, 2020.
  - Employee #930 from October 26, 2020 -November 16, 2020.
  - Employee #607 from November 3, 2020 –November 6, 2020.
  - Employee #348 from November 3, 2020 –November 9, 2020.
  - Employee #640 from November 4, 2020 –November 9, 2020.

- Employee #714 from November 17, 2020 -November 25, 2020.
- Employee #927 from December 3, 2020 –December 4, 2020.
- Employee #836 from December 4, 2020 –December 10, 2020.
- Employee #654 from December 7, 2020 –December 10, 2020.
- Employee #219 from December 2, 2020 –December 8, 2020.
- Employee #636 from December 4, 2020 –December 18, 2020.
- Employee #198 from December 7, 2020 –December 18, 2020.
- Employee #1005 from December 7, 2020 –December 15, 2020.
- Employee #622 from December 7, 2020 –December 18, 2020.
- Employee #1018 from December 10, 2020 –December 15, 2020.
- Employee #994 from December 15, 2020 –December 28, 2020.
- Employee #857 for December 15, 2020.
- Employee #889 from December 15, 2020 –December 23, 2020.
- Revisions to the following handbooks for the 2020-2021 school year in reference to clearances.
  - WVSD Jr./Sr. High School Faculty Handbook
  - WVSD Jr./Sr. High School Substitute Handbook
  - WVSD Elementary Faculty Handbook
  - WVSD Elementary Substitute Handbook
- Approving Ryan Achenbach of Tower City, PA as a Volunteer Assistant 7th/8th grade Boys Basketball Coach for the 2020-2021 school year. (Clearances are on file.)
- A Family and Medical Leave Request from employee #553, dates to be determined as needed throughout the 2020-2021 school year.
- The first reading of the following policies.
  - Revised policy:
    - 808.1 Lunch Accounts.
  - Deleted Policy:
    - 120 Human Development Program
- The second reading of revised policy 815, Acceptable Use of Internet, Computers and Network Resources.
- The Administrative Regulations for sections 600, 700, and 800.
- Ratifying the revised student schedules to align with the WVSD Health and Safety Plan option for full virtual synchronous with an asynchronous option for December 21-23, 2020 and January 4-8, 2021, as follows:
  - Students at both the High School and Elementary schools will be virtual for the remainder of 2020 and the first week of 2021. We will return to our Partial in person learning model starting Monday, January 11, 2021.
- Approving the 2020-2021 Williams Valley Virtual Academy Student/Parent Handbook.
- Waiving the midterm exam requirement for all students, for the 2020-2021 school year, due to the COVID-19 pandemic. (**Mika voted no.**)
- The 2021-2022 school calendar and hours of operation for the Schuylkill Intermediate Unit and Schuylkill Technology Center.
- Recognizing the Williams Valley Archery Boosters as a Booster Association for the 2020-2021 school year, as per policy #915.
- Allowing the Elementary School PBIS to host spirit days for the students and staff to support National Random Acts of Kindness Day (February 17, 2021) during the week of February 15, 2021.
  - The spirit days will consist of: “Dreaming of a Kind World” (pajama day), “Double The Kindness” (twin day), “Peace, Love & Kindness” (tie dye day) and WVES Shines Bright with Kindness (wear neon or WV shirt).
  - The students will complete activities throughout the week and virtual lessons about Kindness Week through our PBIS/Guidance Google Classroom will be incorporated.
- The standard mileage rate of .56 cents per mile, (effective January 1, 2021), as announced by the Internal Revenue Service.
- A Resolution indicating the district will not raise the 2021-2022 real estate tax rate above the Act 1 index.

- The return of the 2020 Uncollected Real Estate Taxes for Delinquent Collection to Dauphin County for Williamstown Borough, Williams Township, Wiconisco Township and Rush Township and to Schuylkill County for Tower City Borough and Porter Township.
- Adjustments to Delinquent Personal Taxes for Statewide Tax Recovery, Inc. as submitted.
- Accepting the Moses Taylor Foundation and AllOne Charities School Nurse PPE and Sanitation Supplies Project donation consisting of 2 infrared thermometers, 40 KN 95 masks, 20 face shields, 1500 disinfectant wipes, 500 adult 3 ply masks, 100 pediatric 3 ply masks, 40 gowns, 2,000 nitrile gloves, and 8 hand sanitizer pumps with 6 refills for both nurses.

#### Upcoming Meeting:

- The next regularly scheduled public Board meeting will take place on January 28, 2021 at 7:30 p.m. in the Library of the Jr.-Sr. High School. It will take place virtually for visitors. (An executive session for Board Members and Administrators will begin at 7:00 p.m.)

#### Informational:

- Board President James Monger said “The Board stands behind the Administration team and supports the actions and plans moving forward.
- Transportation RFP Update
  - Received four (4) requests.
  - Proposals due February 17, 2021
- FFCRA and Telework Update
  - FFCRA ended December 31, 2020
  - Starting January 1, 2021 the district is using the WVSD COVID Work from Home (Telework) option that was board approved on August 27, 2020.
- Grant Submission Updates
  - Esports
  - PPCD for COVID related supplies
  - Cafeteria - \$15,000 for carts & \$30,000 for equipment
  - ESSERS II – applying soon
- Enrollment Update
  - 71 less students than 2019-2020 school year
  - Held a Virtual Open House on January 7, 2021
  - Planning to advertise and hold a second Virtual Open House
- Upcoming Presentation by HACC (February 11, 2021)
  - To bring an EMS class to local area schools(s)
- Semester 2 interview volunteers with Human Resource background
- Athletic Hall of Fame
  - Nomination procedures & form
    - Graduated at least 10 years prior to the year of nomination.
    - Had to be an athlete, coach or individual who achieved noteworthy/outstanding accomplishments in the Williams Valley athletic program.
  - Committee members
    - Administration, Coaches, Board Members, Athletic Director
  - Bylaws
- Banner & Stadium Plan
  - Updating will allow the district to honor the past, present and future student-athletes.
- Retirement of Jerseys
- Proposed Vikings Closet
  - Discussing with Solicitor options for accepting a \$5,000 donation.
  - To provide basic needs such as clothing, hygiene products, school supplies, or basic food supplies.
- January is School Director Recognition Month. (The district wishes to recognize its Board members for their hard work and dedication in making our students’ success their priority.)
  - Dr. Best thanked the Board for supporting and focusing on the student’s needs.