



Williams Valley Families,

This document contains important information concerning the beginning of the school year. Please read thoroughly and note updates may be necessary as we move through implementation.

### **Williams Valley School District Educational Highlights**

The Health and Safety Plan is based on the District's capability to follow the state, local and federal guidelines to the best of our ability; however, this plan is developed to reduce the level of risk, but does not completely eliminate risks and exposure. For families with concerns, WVSD provides a synchronous and an asynchronous online learning platform as an educational option.

#### **Educational Expectations for Synchronous/Asynchronous Online Learning Plan:**

Instructional choices at this time include the hybrid option where students attend 2 days a week and are taught virtually for the other three days of the week. (The WVSD Health and Safety Plan outlines which days students attend in person.) Using live (synchronous) and online at another time (asynchronous) instruction, each student will work with the support of their Williams Valley School District teachers to be successful on the days they are not scheduled to be onsite or if they choose a 100% online option.

Students will engage DAILY in high levels of rigor and relevance through a collaborative and personalized learning experience.

Individual Education Program (IEPs), Gifted Education Plans (GIEPs), and/or 504 Plans continue to be developed and implemented across all settings and special education programming and related services will continue to be provided revising current IEPs to reflect modified learning environments, while maintaining Free Appropriate Public Education (FAPE.)

#### **Technology Support:**

Instructional videos for Google Classroom will be available on WVSD social media sites and the website. Anyone needing assistance with online access, please contact the technology department at 717.647.2167 x1400 or email at [WVSDmail@wvschools.net](mailto:WVSDmail@wvschools.net).

#### **Students may bring the following items to school:**

Backpack  
Lunch (paper preferred/reusable can go back in backpack)  
Text and workbooks (District supplied)  
Personal water bottle

#### **Students may NOT bring the following items to school:**

Computers/laptops/tablets (Additional information will follow when individual devices arrive.)  
Classroom supplies (All supplies needed will be provided by the district.)

### **Supply Information:**

Elementary students will receive a supply pack for home. High school students will pick up any needed classroom materials as defined by the classroom teacher. The supply pickup date is scheduled on Wednesday, September 2, 2020 for high school and elementary school students. Building principals will provide more details on the process by the end of the week. Please note, students will not need to use any supplies prior to the scheduled pick up date. Hours for pick-up - 8:00 AM - 3:00 PM (Parents who cannot make the September 2 date will need to call to schedule pickup in the respective buildings.)

### **What to expect the first week of school:**

- Students attend live, real time lessons with their Williams Valley teachers.
- All lessons will be recorded and available to students who cannot participate live (asynchronous).
- Elementary - Synchronous students will be allowed a minimum of 24 hours to complete assignments. Asynchronous students will be allowed a minimum of 48 hours to complete assignments. Extenuating circumstances should be brought to the attention of the classroom teacher(s).
- Secondary - Synchronous students are held to the deadlines established by the classroom teacher within the parameters of the student handbook. Asynchronous students work is due at 11:59 PM Sunday each week. Extenuating circumstances should be brought to the attention of the classroom teacher(s).
- All students will receive a Williams Valley School District issued Chromebook when they arrive from the vendor.
- Attendance will be taken daily for all onsite students in the Skyward portal by teachers. On virtual days, students will mark themselves present in Google Classroom.

Students attending *synchronously* must mark themselves present on Google Classroom by 7:45 AM (High School Students)/8:45 AM (Elementary School Students).

Students attending *asynchronously* must mark themselves present in Google Classroom *each week day* at the earliest time available.

- All students will be assessed and graded according to the Williams Valley School District grading policy for both in-person and online instruction.
- Students attending in-person, synchronously, or asynchronously will experience the same classroom content as other students.

### **Additional Elementary Items:**

Online students will sign on to Google classroom at 8:45 AM.

When students are physically present attendance will be entered by the teacher into Skyward. Once logged on students will receive instructions from the teacher via a post in Google Classroom. (Google passwords will be shared by the technology department today, if your child does not already have a password.)

Topics to be reviewed for all students:

- Learning online procedures for each class
- Expectations
- Online tools
- Programs
- How to submit assignments
- Time schedule
- Attendance procedures
- Textbook and workbook procedures (Please note students will not need access to physical materials until after the material pick up has occurred for online students.)

Elementary students and parents should check their personal email accounts for Google classroom login information. All classes will occur based on the normal daily time schedule found in the Elementary School student handbook. Student schedules will be directed by their teacher. Recess and non-instructional periods will not be streamed. Student handbooks containing additional information are available at [www.wvschools.net](http://www.wvschools.net). (Additional handbook updates will be provided after the 8/27/2020 school board meeting.)

#### Additional High School Items

Online students will sign in to Google classroom at 7:45 AM.

When students are physically present attendance will be entered by the teacher into Skyward. Once logged on students will get instructions from the teacher via a post in Google Classroom

Topics to be reviewed for all students:

- Learning online procedures for each class
- Expectations
- Online tools
- Programs
- How to submit assignments
- Time schedule
- Attendance procedures
- Textbook and workbook procedures (Please note students will not need access to physical materials until after the material pick up has occurred for online students.)

High school students should check their school email accounts and log onto Google Classroom on day one. All classes will occur based on the normal daily time schedule found in the High School student handbook. Study halls and non-instructional periods will not be streamed. Student handbooks containing additional information are available at [www.wvschools.net](http://www.wvschools.net).

Student schedules are available for parent and student viewing on Skyward.

Students or parents having trouble logging on should contact [WVSDmail@wvschools.net](mailto:WVSDmail@wvschools.net)

If students need a password reset contact 717.647.2167, ext.1400 or email [WVSDmail@wvschools.net](mailto:WVSDmail@wvschools.net).

## **What if my student is attending school full time online?**

Please note, teacher specific Google Classroom information may not be available until Friday, August 28<sup>th</sup>. Continue to check your email.

### **Daily Lesson Components:**

- **Instruction:** May include - a short video, Power Point, visual, etc. (10-20 min.). It will include examples by sharing the teacher's screen, visuals that help teach where the student is and what problems they may be having.
- **Reinforcement:** May include - an additional resource that goes along with the skill introduced. This can be an additional video, a different reading prompt, a different example of teaching the skill, or pictures that show a step by step process.
- **Independent Practice:** May include - a few questions, problems, etc. that will help the teacher determine if a skill has been met. This will give a better understanding.
- **Lesson Extension:** May include - practice problems for students.

### **Meals:**

Students will receive meals onsite on days attending in person. Monday/Tuesday students will receive 3 breakfast and 3 lunch meals to take home to complete 5 day/week access to meals. Similarly, Thursday/Friday students will receive 3 breakfast and 3 lunch meals to take home to complete 5 day/week access to meals. \*\*\* Those attending in person 2 days, have the opportunity to pick up their 3 day supply on Wednesday as well. Students attending all online instruction will have the opportunity to pick up 5 days of meals on a Wednesday between 5:00 PM and 6:00 PM at the WVJSHS building.

\*\*\* Those attending in person 2 days, have the opportunity to pick up their 3 day supply of meals on Wednesdays as well. (An online survey will be completed by parents/guardians.)

### **Student Schedules:**

Elementary teachers will provide virtual students with a schedule of login times for each subject area, including the Special and MTSS class times, in order to join live. Recorded instruction will be available on Google Classroom for students opting for asynchronous instruction

High school students will follow their normal schedule virtually.

\*\*\*All lessons will be recorded and available to students who cannot participate live.

### **Communication:**

- Teachers will be able to provide guidance to students working online during normal school hours. While work may be completed outside of those hours, teachers will only be available during the school day. Each teacher will provide academic support information/hours/procedure as part of the Google Classroom.

- Students will be able to speak virtually to teachers during live lessons.
- Teachers will be available through email, office phone, and virtual meetings.

**Please visit the Student Resource page on our website at <https://www.wvschools.net/wvwd/Quick%20Links/Instructional%20Resources/> or by selecting the Instructional Resources Quick Link on our homepage.**

### **Important Health Information for 2020-2021:**

**SYMPTOM MONITORING** and temperature screening must be done by all parents/guardians at home each morning before the school day. No children with symptoms should be sent on a bus or brought to school. Students should NOT be sent to school to be evaluated by the school nurse, as this places the rest of the school community at risk of contamination. When in doubt, students should stay home and your primary care provider should be contacted.

Students with COVID-19 symptoms will be sent home and required to return with a note from their physician. Exclusion from and return to school criteria are based on current Pennsylvania Department of Health guidelines.

Symptoms of COVID-19 include:

- fever or chills
- cough
- shortness of breath or difficulty breathing
- fatigue
- muscle or body aches
- headache
- new loss of taste or smell
- sore throat
- congestion or runny nose
- nausea or vomiting
- diarrhea

**MEDICATION:** If your child requires medication during the school day, you will need to make an appointment with the nurse in your child's building before the start of school. Times for bringing in the medication must be staggered. Nebulizer treatments will not be given due to the risk of aerosolization. If your child needs a nebulizer treatment, it will need to be given at home.

**The universal mask order is in effect please visit <https://www.health.pa.gov/topics/disease/coronavirus/Pages/Guidance/Universal-Masking-FAQ.aspx> for information on this topic**

Of particular interest from the state website:

### **What type of mask complies with this Order?**

The Order requires individuals to wear a "face covering." "Face covering" means a covering of the nose and mouth that is secured to the head with ties, straps, or loops over the ears or is wrapped around the lower face. A "face covering" can be made of a variety of synthetic or

natural fabrics, including cotton, silk, or linen, and, for the purposes of the order, can include a plastic face shield that covers the nose and mouth. "Face coverings" may be factory-made, sewn by hand, or improvised from household items, including but not limited to, scarves, bandanas, t-shirts, sweatshirts, or towels. While procedural and surgical masks intended for health care providers and first responders, such as N95 respirators, would meet these requirements, these specialized masks should be reserved for appropriate occupational and health care settings.

**Under what circumstances are students permitted to remove their face coverings (e.g. masks and face shields)?**

Schools may allow students to remove face coverings when students are:

- Eating or drinking when spaced at least 6 feet apart; or
- When wearing a face covering creates an unsafe condition in which to operate equipment or execute a task; or
- At least 6 feet apart during "face-covering breaks" to last no longer than 10 minutes.

**Returning to School Requests:**

WVSD requests a week's notice for parents who choose to send their child back to in-person instruction. Only one change per marking period will be allowed and the first request may not be made until two weeks into the first quarter.

**Online Parent and Student Forms:**

All forms for parents and students need to be accessed and completed online in the Skyward Family Portal. You will receive a message when forms are available. Signed forms are **due by August 31, 2020 at 8 AM.**

\*\*\*Check the WVSD website for any updates.